**MSTC Committee Meeting Minutes**

**8PM 2025 - Bent Arms**

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| **Committee Members present** | | **Committee Members’ apologies** | |
| Chair | Zoe Rocholl | Webmaster | Kieran Miller |
| Head Coach | Steve McMenamin | BAR Officer | John Mactear |
| Secretary | Susan Baker | Vice Chair | Mark Walton |
| Open Water | Debbie Ware | Treasurer | Clair Hunt |
| Race Director | Jo Fleming | Membership | Mandy Dale |
| Publicity Officer | Joanna Millington | Welfare Officer | Clarissa Walton |
|  |  | Kit Officer | Esther Clutton |
|  |  | Member w/out Portfolio | Paul Hedger |

Committee Meeting Dates for 2025

21JUL 08SEP 20OCT

All meetings are held on a Monday at 8.00pm held in the Bent Arms, club members are welcome to attend.

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| **MINUTES OF PREVIOUS MEETING AND MATTERS ARISING** | | **ACTION** | **RESPONSIBLE** |
| MINUTES OF PREVIOUS MEETING | | | |
| 1 Swim the Lake   * Options for advertising the event * Numbers limited by kayakers – 10 Youths to 1 Kayaker, 25 adults to 1 kayaker * Date for event 9th July 2025 | | * Continue to watch numbers to ensure correct support staff | MW |
| 2 Youth Tri  - Training am, Race pm  - Pool booked for the full day  - Date for event 12th July 2025 | | * Discuss with Coaches to ensure availability * Suggested 3 X Level2 9am-3pm | ZR/SMc |
| 3 Website  - Clear direction to races on website and for challenge options | | * Kieran to update SB’s access to current website | KM/SB |
| 4 Treasurers Report  - Possible legal requirements for how much profit a club can hold  - Options discussed to use the income | | - No action | ZR |
| 5 Membership Issues  - Access for Mandy Dale to potential new members details | | - Access now organised  - Welcome pack needs updating as it is currently dated 2023 | ZR/MD |
| * MATTERS ARISING | |  |  |
| 1 . Feedback forms   * Additional running sessions discussed | | * Jo offered options for additional runs and 8 members showed interest across a number of days and times. * Additional session to be offered JUN/JUL through Whatsapp | JF |
| 7. Website Update   * Looking at potential platforms | | * Further research needed, and support from experienced TriClub members needed | ZR/KM |
| 8. Club Triathlon   * 245 booked so far, so hit break even on costs. * ZR will bring kit & card reader on Sunday * Further marketing needed for 2026 and suggestion of paying to advertise on facebook etc * Possible forward planning for next year of a QR sign up for 2026 * 2026 Race organiser will be Nick Fellows with JF supporting | | * Contact MSTC members who can set up paid marketing * QR codes set for sign up to 2026 | ZR  JF/KM |
| 9. Media   * Options were discussed on how to promote the club and Lindfield Life could be advertised in plus potentially advertising during Park Runs | | * Further research needed | JM |
| 10. Social events - Social Media and Communications   * Officers needed for both roles * New events to be decided upon | | * Recruit new officers * Options needed | ZR/JM  ZR |
| 11. Kit   * Tri suits still to be collected/paid for | | * Mark to contact those who have ordered | MW |
| Any Other Business | | | |
| 12. Ardingly Reservoir   * Non wetsuit over 18 degrees was a success * Ardingly sent 5 yr rolling contract for approval and discussed expanding swimming sessions | MW/DW meeting with Ardingly management | MW/DW |
| Meeting ended 21:00 | | | |