

**Minutes of the Committee Meeting of the Mid Sussex Triathlon Club  
The Bent Arms 8pm  
18th March 2024**

Committee Present: Zoe Rocholl-Chair/Juniors/Community Link Esther Clutton - Secretary Jo Fleming- Race Director Debbie Ware- Open Water Swimming John Mctear-Member without portfolio- Events David Turner -Membership	Committee Apologies: Kieren Miller- Web master Roger Smith- Press officer Mark Walton- Acting Chair (Vice Chair) Clarissa Walton- Welfare Officer Clair Hunt- Treasurer. Steve McMenamin- Head Coach
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1. Minutes of previous meeting. Accuracy and matters arising.-  
Umbraco training is still outstanding.

2. Club Website (Kieren Miller)

3. Treasurer Report- (Clair Hunt ) Action- Debbie /Clair to purchase card  
reader/investigate Barclays card reader.

4. Coaching and Training Matters- (Steve Mcmenamin)

Coaching- bookings are full. Pool is not full. Club to request members to cancel  
at least 2 hrs before the session to allow for others to book. 2x no shows will  
result in a discussion with that member.

New swim lane on Monday at 6.15 am at the Dolphin

Events on the website- Action Kieren

Threshold for the Strength and Conditioning classes = 6. To ensure attendance,  
members will be required to sign up for a 4 week block at £6. Alternatively £8 on  
a train as you go. Action -Jo to set up

5. Open Water Swimming (Debbie Ware) Begins on the 4th May through to the  
28th September 2024.

Run out of swim caps Action- Debbie to order 100 caps@ £3.45 each

Duty Man- safeguarding the wellbeing of swimmers. 130 swims to cover over the  
season with 1 spotter and 2 kayaks.

The committee agreed that the committee members and coaches are now  
being automatically included in the dutyman unless they opt out.

Action- Debbie to organise Sweep stake on temp of water/1st breakfast of the

OW swim season.

Swim Page on Website-Action Kieren /Zoe add a link on home page to swim page

Discussed a more competitive loop on the inside of the buoys and also the opportunity to hire wetsuits from the tri club.

6. Club Race (Jo Fleming ) No section Heads at time of Committee meeting (but all in hand)

7. Membership (David Turner) -6 members joined in March.

8. Welfare (Clarissa Walton) abs

9. Events -John Mactear

Action- John to list for the newsletter.

10. Press and Community Links- (Roger Smith. Z.Rocholl) Club Communications. EC to Action - we need to replace Roger as he steps down this year as Press officer

11. Kit - (Mark Walton) Action -Mark to order kit

12. Juniors . (Zoe Rocholl ) Action- Zoe to speak to Paul Hedger re alternative venues

13. Social Events - Working Group Meetings to be reinstated as Spring and Summer season is prime social time. Action - Jo / Zoe to organise next meeting

14. AOB - Discussed new roles that need to be filled on the committee and the option to sell half our racking due to the loss of the Oathall storage facility.

Action- Jo and Zoe to move Event kit and racking to short term facility.

Action - Zoe to identify new roles and advertise in newsletter

Amended

2024 dates- 29th April/ 17th June/15th July/ 9th Sep/ 14th Oct/

AGM 18th November/16th Dec .

Meeting finished at 9.30 pm