

**Minutes of the Committee Meeting of the Mid Sussex Triathlon Club
Bent Arms, 24.01.22 8pm**

Committee Present:	Committee Apologies:
Katie McGregor-Chair Mark Walton- Vice Chair Angela Murray- Acting Vice Chair Clair Hunt- Treasurer Steve McMenamin- Head Coach Jo Fleming- Race Director Debbie Ware- Open Water Swimming Simon Barton- Membership Secretary Carlos Castro- Webmaster Zoe Rocholl-Member without Portfolio (Community Links) John Mactear -Member without portfolio (BAR Director) Juniors-Vacancy	Esther Clutton- Secretary Hannah Droscher Social Secretary Roger Smith- Press officer Adam Bryant- Welfare/COVID Officer Patrick Romano- Member without portfolio (Trifest/Duathlon Director)

2.Minutes of previous meeting agreed.

3. Club Diary Dates- Key Dates for 2022

29th January -Tamasha Indian Restaurant Lindfield. CANCELLED
12th February- 80s Disco. Venue TBC . Club Member's Event Raising funds for Aspire.
27th Feb- Brighton Half Marathon
7th March -MSTC Committee Meeting
25th April - MSTC Committee Meeting
5th June- Paul Hedger's White Bird Triathlon @ Ardingly College -Marshall's required
6th June- MSTC Committee Meeting
12th June -Club Race
15th June - Paul Hedger's -Swim the Lake @Ardingly -Marshalls required
4th July-MSTC Committee Meeting
20th July- Paul Hedger's -Swim the Lake- Marshalls required
23rd July- MSTC Junior GO-Tri- Coaches and Volunteers Required.
5th September-MSTC Committee Meeting.
24th/25th September Hever Castle Race Series. 25% off.
17th October- MSTC Committee Meeting
21st November -MSTC AGM
12th December-MSTC Committee Meeting

Action- Zoe Rocholl to generate a Google sheet with key dates to build cohesion within club. To collaborate with Carlos Castro to launch on website page.

3.Approval on handling ex member training balances

The committee agreed that we should contact all ex- members with training balances and ask them what they would like to do: (1) have a refund or (2) donate to charity with a cut- off date for responses. This email will also ask if they want to re-join the club, in which case no action would be taken. It was agreed that one chaser email would be sent where replies were not received.

Action - Simon B to send email. Claire to action any refunds.

4. Club Trimark Application

TBD at March committee meeting in view of Esther's absence.

5. Coaching and Training Matters (Steve Mcmenamin)

The proposed spend on coaching courses was discussed, which was c. £2,500 but potentially up to £3,000 once BTF coaching licences and any other courses were included. It was agreed that whilst training coaches must be a priority for the club, however, we need to be mindful of the anticipated spend in the context of the forecasting which Clair is working on and agree what the budget will be.

Split sessions working well on a Thursday.

Swim Capacity-Pay as you Go potential. Debbie is looking at this for the March meeting.

(25% discount on Hedgehog Tri events and Hever Castle was discussed at December meeting. Parked until forecasting has been completed for the 2022 season)

6. Treasurer Report- (Clair Hunt)

Clair showed the committee the forecasting that she was working on. In order to calculate costs per session she requires further data including how many sessions per year and how well attended they are. She will also need information in relation to the club race, including the fixed race costs and the projected income.

The committee agreed that it was happy with the updated treasurer's report for 2021.

It was agreed that the membership fees would be discussed at the March meeting (in relation to swim subs). The committee had previously agreed to revert to the normal annual membership of £40.

7. Membership (Simon Barton)

There had been a few enquiries about joining. For the next period it was gearing up for renewals and considering any changes to be made to the membership pricing.

EA change to members paying their own membership had been agreed.

8. Open Water Swimming (Debbie Ware)

Nothing to report

9. Events (Duathlon/Trifest/BAR) -Patrick Romano and John Mactear

The committee discussed a different format BAR, with just one competition rather than short and long.

Action: John to look into which races could be included and send an email

10. Club Race (Jo Fleming) Sponsorship Vacancy.

Race numbers are currently at 57. The costs are expected to rise this year, for example, the ambulance service previously used is no longer available and alternatives are more expensive.

It was agreed that the pricing of the race could be increased on the basis that the current entry price is an early bird entry and after X date it would increase to £39/£40. (from £37).

It was noted that the race begins to make money at around 190/200 entrants. The cap is 350.

Consideration is being given to whether a shorter course sprint option could be offered. Options for generating interest by reaching out to local colleges/sports clubs/businesses were proposed by Zoe and discussed. Along with social media options to promote the race.

Action: Zoe to liaise with Jo in relation to social media strategy.

11. Club Website (Carlos Castro)

Carlos noted that the key was to agree how we prioritise the work that needs doing to the website, and who would be on the sub-committee. He proposed that a sub-committee composed of 3-4 people would be the most effective way forward. Simon, Jo and Katie volunteered and agreed to be part of the sub-committee.

Action -Carlos to remove resigning members from the website access

Action- Carlos to update new content on the Website with the intention that in the future committee members can edit independently of Carlos.

13. Press and Community Links- R Smith and Zoe Roscholl. Social Media coverage/Community strategy

It was agreed that it would be helpful to have a composite list of all the different emails/social media access that we have and who has access/permissions.

Action: Katie to compile list once everyone has sent in the information.

Action: anyone with access to email with a list of their access to email accounts/social media/etc.

14 Kit - (Mark Walton)

15. Juniors

Zoe volunteered to be Juniors Secretary. Ardingly Junior event is in the diary for 23rd July 2022. Booking is with Mike Sinfield at Ardingly College.

16. Social Secretary

Action: Ask Angela to talk to Alexandra about whether she remains interested in filling this role.

17.AOB

18 Next Meeting - 7th March 2022

