

**Minutes of the Committee Meeting of the Mid Sussex Triathlon Club  
Bent Arms, 13.12.21 8pm**

<p><b>Committee Present:</b></p> <p>Katie McGregor-Chair  Mark Walton- Vice Chair  Angela Murray- Acting Vice Chair  Esther Clutton- Secretary  Clair Hunt- Treasurer  Steve McMenamin- Head Coach  Jo Fleming- Race Director  Debbie Ware- Open Water Swimming  Simon Barton- Membership Secretary  Adam Bryant- Welfare/COVID Officer  Carlos Castro- Webmaster  Zoe Rocholl-Member without Portfolio (Community Links)  Patrick Romano- Member without portfolio (Trifest/Duathlon Director)  Juniors-Vacancy</p>	<p><b>Committee Apologies:</b></p> <p>Hannah Droscher Social Secretary  Roger Smith- Press officer  John Mactear -Member without portfolio (BAR Director)</p>
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**2.Minutes of previous meeting. Accuracy and matters arising-** Welcome to New Committee Members.

Time Keeper- Adam Bryant. Meeting began at 8.05pm

**3. Club Diary Dates- Key Dates for 2022**

10th December- Santa Run. Start at the Dolphin Finishing at the Stand Up Inn. CANCELLED

13th December- MSTC Committee Meeting

26th December - Boxing Day Swim With Mulled Wine After. Location TBC

24th January- MSTC Committee Meeting

29th January -Tamasha Indian Restaurant Lindfield. CANCELLED

12th February- 80s Disco. Venue TBC . Club Member's Event Raising funds for Aspire.

27th Feb- Brighton Half Marathon

7th March -MSTC Committee Meeting

25th April - MSTC Committee Meeting

5th June- Paul Hedger's White Bird Triathlon @ Ardingly College -Marshall's required

6th June- MSTC Committee Meeting

12th June -Club Race

15th June - Paul Hedger's -Swim the Lake @Ardingly -Marshalls required

4th July-MSTC Committee Meeting

20th July- Paul Hedger's -Swim the Lake- Marshalls required

23rd July- MSTC Junior GO-Tri- Coaches and Volunteers Required.

5th September-MSTC Committee Meeting.

24th/25th September Hever Castle Race Series. 25% off.

17th October- MSTC Committee Meeting

21st November -MSTC AGM

12th December-MSTC Committee Meeting

**Action- Zoe Rocholl to generate a Google sheet with key dates to build cohesion within club. To collaborate with Carlos Castro to launch on website page.**

**Action- Esther to cancel Tamasha booking in light of Covid restrictions.**

**4. EA Payments. - Action-Simon Barton to modify the current payment arrangements to reduce admin. Collaborate with Carlos Castro to embed an easier payment method on the website.**

**5. Club Trimark Application. Action- Esther Clutton to contact BTF to push through affiliation.**

**6.Coaching and Training Matters (Steve Mcmenamain)** Dolphin has been unable to move the spin to the hall. So the decision to cancel spin on a Wednesday was agreed.

**Action- Steve M to cancel Spin sessions for the Xmas period.**

Swim Capacity-Pay as you Go potential. Parked whilst the forecasting is completed. Swim attendance is well attended at the moment.

PPT- Extra 8am-9am session in addition to 9-10am session was decided against

25% discount on Hedgehog Tri events and Hever Castle was discussed. Parked until forecasting has been completed for the 2022 season.

**7. Treasurer Report- (Clair Hunt )** Updates since AGM. Clair presented a visual preview of the last three years of spending with a contribution from Jo Fleming

**Action- Debbie Ware to investigate a Pricing Structure moving forward.**

**Action- Clair Hunt to complete a full Budget analysis and contact the Dolphin re invoices.**

**Action- Steve M to be given a coaching budget. Steve to pull together a coaching forecast.**

**Action- Sanctioning of payments to go through Chair, Vice Chair and Treasurer.**

**8.Welfare (A Bryant ) Action- Adam to update Welfare Policies on the Webpage.**

**9.Open Water Swimming (Debbie Ware) N/A currently.**

**10.Events (Duathlon/Trifest/BAR) - Action-Patrick Romano to put out a survey to investigate interest in local events**

**11.Club Race (Jo Fleming )** Low uptake as expected at the moment. Covid Friendly Race with reduced participants forecast.

**12. Kit - (Mark Walton) N/A**

**13. Club Website (Carlos Castro) -**

**Action -Carlos to remove resigning members from the website access**

**Action- Carlos to update new content on the Website with the intention that in the future committee members can edit independently of Carlos.**

**Action- Content Webpage Sub Committee to be decided upon in January**

**14. Membership (Simon Barton)** No change since the AGM

**15. Juniors -Vacant.** Ardingly Junior event is in the diary for 23rd July 2022. Booking is with Mike Sinfield at Ardingly College.

**16. Social Secretary (Hannah Droscher)-** Covid suspended play. Tamasha cancelled. An outdoor venue to be explored at the Jan meeting.

**17 Club Chair Report-**Katie thanked the committee for their warm welcome and thanked the coaches for all their support over the 2021 season.

**18.AOB . N/A**

**19. Next Meeting - 24th January**

