



MID SUSSEX TRIATHLON CLUB PRIVACY POLICY

About us

Mid Sussex Triathlon Club is a Community Amateur Sports Club (the "Club", "we", "us").

We are committed to protecting your privacy and being responsible custodians of the information you provide to us and the information we collect.

This policy describes how the Club collects and processes personal information, how we use and protect this information, and the rights individuals may have in relation to this information. Personal information is information, or a combination of pieces of information that could reasonably allow an individual to be identified.

This Privacy Policy includes:

- What data we collect

- Why we collect data and our legal basis

- How we use your information

- Sharing your information

- Storage and data security

- Cookies

- Your rights

- Contacting us

What data we collect

In becoming a member of the Club, the Club collects certain personal information about you which you voluntarily provide to us via our website and online forms.

This will include your name, date of birth, gender, email address, address, telephone number, BTF membership number and medical conditions ("Triathlon Data"). We also collect the full name and telephone number of an emergency contact nominated by you.

Why we collect Triathlon Data and our legal basis

We will collect and process your Triathlon Data for the purposes of registering you as a member of the Club and administering your involvement in the sport.

We will process it on the basis of legitimate interests. The legitimate interests are the interests of registering you as a member and to administer the sport. When you are registered with us we will create an online user profile which sets out your personal data.



How we use your information

We may use your Triathlon Data for a number of purposes relating to the registering and administering your involvement in triathlon, including:

- Training and competition entry
 - Share data with club coaches or officials to administer training sessions
 - Share data with club officials to enter club events
- Membership and club management
 - Processing membership forms and payments
 - Share data with committee members to provide information about club activities, membership renewals or invitation to social events
 - Publishing of race and competition results
 - Website management
- Communications
 - sending information about training sessions
 - sending club newsletter
 - sending information about selling club kit, social events or fundraising

Sharing your information

We will not transfer your data outside of the United Kingdom.

We do not share information that reasonably identifies you with unaffiliated entities for their independent use except as expressly described in this Privacy Policy or with your prior permission.

We may share your Triathlon Data with third parties under the following circumstances:

- athletics partners such as UK Athletics, other Home Country Athletics or Triathlon Organisations, British Triathlon Federation with your consent
- our third-party service providers that perform services on our behalf, such as web-hosting companies, analytics providers, event hosting services, and information technology providers; and
- law enforcement agencies, government authorities or third parties as may be permitted or required by law. In these circumstances, we take reasonable efforts to notify you before we disclose information that may reasonably identify you, unless prior notice is not possible or reasonable.

Storage and data security

We will retain your Triathlon Data for such time as you are an athlete registered with us. Once you are no longer registered as an athlete with us, we will retain your information for a period of time that enables us to maintain club records and deal with any enquiries



arising from previous triathlon seasons. We will delete your data when it is no longer required for these purposes.

We implement technical and organisational measures to ensure a level of security appropriate to the risk to the personal information we process. These measures are aimed at ensuring the on-going integrity and confidentiality of personal information. We evaluate these measures on a regular basis to ensure the security of the processing.

Cookies

We use standard asp session cookies during your visit to our website. These are temporary cookies that only remain until your browser is closed. They are used by our web application in order to maintain the information relating to your transaction from page to page following any input, such as when a form is completed over several screens.

You can adjust your cookie settings on your browser. For further information visit www.aboutcookies.org.

Your rights

Under law, you have rights regarding information we collect and that is related to you. We encourage you to contact us to update or correct the Triathlon Data if it changes or if you believe that any Triathlon Data we hold about you is inaccurate. You can also ask us to see what information we hold about you, to erase your information and you may tell us if you object to our use of your information.

If you would like to discuss or exercise such rights, please contact us as set out below.

Contact us

If you have any inquiries or comments in relation to how Mid Sussex Triathlon Club collects and/or processes your personal data, you should contact the Club's data protection officer in the first instance (Emma Jaffe) at members@midsussextriathlonclub.com.

If you are dissatisfied with how your inquiry is dealt with by Mid Sussex Triathlon Club, you have the right to report your concerns to the Information Commissioners Office (www.ico.org.uk).

Changes to this Privacy Policy

We may update this Privacy Policy from time to time. The effective date of the current Privacy Policy is noted at the top of this page. We encourage you to periodically review this page.